



Androscoggin Valley Soil and Water Conservation District

Monthly Board of Supervisors Meeting

JUNE MINUTES

Date: June 28, 2018

Time: 6:17PM – 8:20PM

Location: 254 Goddard Rd. Lewiston, ME 04240

Attendance: Kathy, Ben, Steve, Katie, Jim, Josie

NO.	ITEM	DESCRIPTION & OBJECTIVE	ALLOTTED TIME	NOTES
1.	Minutes of Last Meeting	Review minutes of last meeting. Vote needed. Kathy motions to approve May minutes. Ben 2nds. All in favor.	2 min	
2.	NRCS District Conservationist Report	Updates on NRCS programming. No vote needed. State Technical Committee Minutes- Looking towards moving away from high tunnels and focusing more on irrigation. That is not the same message from each County. Downeast high tunnels help to extend the growing season.	20 min	
3.	AVSWCD District Manager Report	Updates on: <ul style="list-style-type: none"> • Technical Assistance- TLEA and others • Budget- Androscoggin Meeting • AVSWG-survey and stormwater stencil • NRCS-contribution agreement • MACD-dues, report, summer meeting Vote needed on MACD. Katie motions to pay MACD dues and to send Josie to the summer meeting. Bend 2nds. Steve 2nds. Kathy withholds vote. Motion passes.	15 min	Envirothon- Pursue getting reimbursed for the regional Envirothon. Find out what was reimbursed and donated. Find out how much time was put in.
4.	Financial Reports	Balance sheet. Profit and Loss statement. Others. Vote needed. Katie motions to accept financial reports. Kathy 2nds. All in favor.	8 min	
5.	Project Assistant Job Descriptoin	Go through the job description. Make changes. Decide where to post, when, and for how long. Vote needed. Katie motions to make job announcement immediately available until July 20 th with the option of extending should need be. Kathy 2nds. All in favor.	30 min	<ul style="list-style-type: none"> • Zip Recruiter • Indeed • LinkedIn • Maine Green Jobs • SouthernMaineHelpWanted • University List-Serves
6.	Personnel Policy	Review updated Personnel Policy. Vote needed. Kathy motions to approve the Personnel Policy with the comments made during the board meeting (see attached policy for reference). Katie 2nds. All in favor.	25 min	



Androscoggin Valley Soil and Water Conservation District
Monthly Board of Supervisors Meeting