



DACF Annual Report 2023
Androscoggin Valley Soil & Water Conservation District



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Accomplishments in 2023

In 2023, the Androscoggin Valley Soil & Water Conservation District continued to make progress towards organizational goals. Below are some of the highlights:

1. Watershed Management

The District is expanding its services to offer watershed management assistance to towns and lake associations again. We helped to coordinate the Taylor Pond Watershed Survey in Auburn by assisting DEP and the Taylor Pond Association. Following the survey, we wrote the report of the findings of the survey, and the watershed protection plan, which are both required for a watershed to apply for Section 319 funds under the Clean Water Act. We also provided technical assistance services to the Thompson Lake Environmental Association for the two-day long watershed survey of Thompson Lake. The District also held meetings and discussions with Range Pond Association and the Sabattus Pond Watershed Project about concerns around water quality of these waterbodies and conducting watershed surveys in future years.

We will continue to expand our watershed management services in 2024 by writing grant applications for EPA Section 319 funds under the Clean Water Act for Thompson Lake and Taylor Pond watersheds. We will also coordinate the watershed surveys of Upper and Middle Range Ponds.

2. Environmental Education for K-12 Children

An Onion Foundation grant allowed the District to increase youth environmental education programming. We provided free lessons and programming to schools, boy scout groups, homeschool groups, public libraries, summer camps and more. We encourage classes to host these lessons outdoors, encouraging students to develop a connection with our local natural resources and a sense of wonder with the world around them.

Highlights of 2023 programming include:

- **Built 5 Bat Boxes with youth groups** and/or library programs. Donated 4 boxes to Rewild Renewables who will install them at a local solar farm project in Bowdoin. Other boxes were installed at the Outdoor Learning Education Center in Auburn or will be raffled off at an AVSWCD event.
- **Organized Read ME Agriculture Program** in Androscoggin + Sagadahoc counties. 9 volunteers and staff read "Honeybee: The Busy Life of *Apis mellifera*" to 30 classrooms reaching 681 students.
- **Mushroom Log Inoculation** – Introduced log inoculation with students at Minot Consolidated School, Students participated in inoculating shitake spawn into fresh logs which were left at the school to harvest next year, furthering interest, education, and monitoring. (40 students)

- **Plant a Seed Day**, Richmond – Built 13 Insect Hotels with classes K-5 at Marcia Buker Elementary School to be installed around the school on a “Pollinator Loop Trail” (200 students)
- **Custom Programming for Richmond Middle School** – Facilitated an activity on signs and signals of flowers and pollinators for 7th grade students. Tree Identification and Dendrology activity for 8th grade students. (160 students)
- **Weekly Science Lessons for 7 weeks at YMCA Summer Camp** at the Outdoor Learning Education Center, Auburn – Taught weekly lessons for age groups Kindergarten-4th grade. Topics included Maine Audubon’s Stream Explorers, a soil survey, bat conservation, pollination, insect hotels, tree identification and more.
- **Watershed demonstrations** – Used Enviroscope model to demonstrate non-point source pollution in engaging hands-on lesson. Park Ave Summer Camp (Auburn), Park Ave Afterschool Program (Auburn), Minot Consolidated School
- **Envirothon** – Helped set up for and worked as a judge for the Current Issue category for national environmental competition for high school students, hosted by MACD every year.
- **Park Ave Afterschool Program** – Taught science-based lessons for afterschool program with Park Ave Elementary. Encouraged outdoor exploration through walks scavenger hunts and a field trip. Topics included vernal pools, stormwater and watersheds, and food webs
- **Invasive Species Removal Volunteer Experience** – Students from Oak Hill High School learned about invasive species; what they are, what harm they do to the native ecosystem, how to identify specific species and spent a couple hours removing the invasives at the Outdoor Learning Education Center (OLEC) in Auburn
- **Total number of students reached in 2023: 1941 students.** Many programs involved repeat students, which meant that many students received even more collective hours of free programming connecting them with the outside world in a fun and engaging way!

3. New Program Launch: Conservation Landscape Certification Program

The Conservation Landscape Certification program is a free program for landowners to encourage better stewardship of our natural resources. It’s core criteria address wildlife habitat, soil and water conservation practices, controlling invasive species, organic practices, and improving the lands for overall ecosystem support. Participants are encouraged to complete the checklist of current practices on their property and then have a chance to meet with our staff to offer assistance and recommendations to improve their site.

The District received a grant from the Davis Foundation in June to promote and launch this program in 2023. The District began an event series in November to highlight the topics and themes of this program. All of these events in the series are free for attendees. During the events, attendees could take free resources on conservation practices and participate

in a free door raffle with many prizes including spring bulbs, seeds, bird feeders, and a rain barrel. We hosted our first event in this promotional series in 2023.

The Conservation Landscape Certification program was developed by the Waldo County and Knox-Lincoln Counties Soil & Water Conservation Districts. We will continue to roll out the program in our District in 2024.

4. New Hire

In October 2023, Sarah Torresen was hired as a part-time technical director to take on both technical assistance work and to support administrative tasks for the District. Sarah joins Emma Lorusso who was hired in September of 2021 as the District's Project Director.

5. Board Development

In November 2023 a new supervisor joined the board: Eric Cousens, the Director of the Planning, Permitting, and Code Department at the City of Auburn. Tom Gilbert, Water Resources Specialist at the Maine Forest Service, is interested in joining the board as an associate supervisor in 2024.

6. Strategic Planning

The District Board of Supervisors worked many hours outside of regular board meetings to develop a long range plan with staff. This long range plan will serve as the foundation for our strategic planning for the next 10 years. Several accomplishments in 2023 position AVSWCD well to achieve the 2-year, 5-year, and 10-year organizational goals. The Long Range Plan is included below.

7. Local Working Group Meeting

On November 11, the District hosted the Local Working Group meeting. This meeting is open to all interested residents, including NRCS program participants, and offers an opportunity to provide input regarding prioritization of projects and funding. There were 12 attendees at this year's meeting representing local landowners, state, federal and District staff.

8. Sponsorship Model

The District developed a sponsorship model to encourage local businesses and organizations to support our mission of conservation and stewardship. Businesses also can sponsor single events to market their products and services to specific targeted groups based on event topics.

9. Natural Resources Conservation Service Cooperative Agreement

The District continues to provide administrative and technical support to NRCS to accelerate and support the delivery of the Environmental Quality Incentives Program (EQIP). Both the District and NRCS are interested in the effective promotion and implementation of EQIP and other Farm Bill Programs that address soil and water conservation issues in the communities served.

10. Website and Social Media Updates and Maintenance

In 2023, the District had an audience across social media of 1,001 followers, including those who engage on Facebook, Instagram, and through our monthly newsletter. Maintaining the website—especially the calendar of upcoming events—makes our programs and services more accessible to the public and expands the reach of our efforts.

11. Contractor Certification Training

Maine DEP offers a Voluntary Contractor Certification Program in Advanced Erosion and Sediment Control practices. This course covers best management practices to prevent nonpoint source pollution from construction activity, which is critical to protecting the quality of Maine waters. The District hosted a certification training in April 2023 with 30 contractors in attendance.

12. Technical Assistance Program

The District, in collaboration with area professionals, offers technical assistance services to local landowners. Services available include erosion and sediment control plans, vegetative buffer and bank stabilization guidance, permitting assistance, gravel road maintenance guidance, event and workshop planning, and education/outreach plans. In 2023 the District provided services to several different property owners addressing revegetation and erosion control.

13. Workshops and Events for the General Public

The District hosted or co-hosted 16 events for the public in 2023:

- 2/18 - Browntail Moth Removal Workshop, *Minot (10 attendees)*
- 2/26 - Pruning Forgotten Old Apple Trees, *Valley View Farm, Auburn (30 attendees)*
- 3/11 - Identifying Trees of Maine, *AVSWCD Office, Lewiston (16 attendees)*
- 3/12 - Medicinal Mushrooms of Maine, *AVSWCD Office, Lewiston (25 attendees)*
- 3/20- Seeds of Spring, *Lewiston Public Library, Lewiston (47 attendees)*
- 3/25 - What's That Bark? *Thorncrag Bird Sanctuary, Lewiston (9 attendees)*
- 4/2 – Invasive Forest Pests Outreach, *Vacationland RV & Camping Show, Auburn (talked to 100 attendees)*
- 4/15 - Mushroom Log Inoculation Workshop, *AVSWCD Office, Lewiston (16 attendees)*
- 5/13 - Spring Migration Guided Walk, *Schott Family Preserve, Greene (5 attendees)*
- 6/15 - Gravel Road Maintenance, *AVSWCD Office, Lewiston (15 attendees)*
- 6/17 - Organic Market Gardening, *Whatley Farm, Topsham (5 attendees)*
- 7/8 - No Till Farming, *Stonecipher Farm, Bowdoinham (11 attendees)*
- 8/12 - Grass Fed and Pasture Raised Farm Tour, *Old Crow Ranch, Durham (8 attendees)*

- 8/26 - Identifying Maine's Mushrooms, *Schott Family Preserve, Greene (14 attendees)*
- 10/9 - Mushroom Walk, *Butler Hill Farms Preserve, Minot (28 attendees)*
- 10/18 - Batty for Bats, *Auburn Public Library, Auburn (27 attendees)*
- 11/10 - Native Plants: Seed Saving + Sowing, *St. Mary's Nutrition Center, Lewiston (30 attendees)*

Total workshop and training attendees in 2023: 438 local residents

Annual Plan of Operations 2024

In 2024, the Androscoggin Valley Soil & Water Conservation District will focus on three goals to fulfill our mission of promoting the conservation and stewardship of soil, water, woodlands, and wildlife habitat in the Androscoggin and Sagadahoc Counties as communities adapt to a changing climate. These include 1) continuing and improving our education and outreach 2) provisioning technical services to individuals and municipalities in our service area and 3) strengthening partnerships landowners and the National Resource Conservation Services (NRCS) and other local, state, and federal conservation organizations.

1. EDUCATION AND OUTREACH.

We will educate land users in Androscoggin and Sagadahoc Counties to encourage conservation of natural resources.

Objective 1.1: Provide quality educational opportunities and programs for adults.

TASKS FOR OBJECTIVE 1.1:

- Host forestry, water quality, and soil health workshops in both counties, e.g.:
 - Soil Health
 - Nonpoint source pollution for lake property owners
 - Tree Identification
 - Forest Management
- Host invasive plant management workshops.
- Host two DEP Erosion and Sediment Control trainings
- Host 2-4 events highlighting NRCS practices, e.g.:
 - Local Working Group Meeting
 - “Working with Farmers” - High Tunnels, Irrigation, Ponds, Low tunnels.
 - “Managing for Wildlife” - Buffers, Hedgerow, Pollinators, Brush Piles, Patch Cuts, Snag Creation, and others.

Objective 1.2: Expand youth education programs and opportunities.

TASKS FOR OBJECTIVE 1.2:

- Carry out Onion Foundation Grant by developing curriculum, purchasing tools, supplies and materials, and delivering lessons to schools and other youth programs throughout the District.
- Contact every school in the District and continue to build up to date contact list of teachers, staff and educators interested in our programming
- Develop opportunities for Maine Ag in the Classroom readings.
- Re-apply for the Onion Foundation Grant in 2024
- Identify new partnership opportunities with local schools in Lewiston/Auburn.

2. TECHNICAL ASSISTANCE

We will provide technical assistance to landowners in Androscoggin and Sagadahoc Counties to promote conservation and address natural resource concerns.

Objective 2.1: Provide direct technical assistance to landowners and users.

TASKS FOR OBJECTIVE 2.1:

- Improve on selected District services:
 - Erosion and sediment control plans
 - Stormwater control plans
 - Conservation Landscape Certification
 - Soil surveys for site evaluators and landowners
 - Gravel road maintenance, and long-range gravel road maintenance plans
 - Permit applications (Maine DEP Permit by Rule)
- Identify training needed to fulfil these services in-house. If services cannot be completed in-house, identify entities who can perform these services and initiate contact.
- Develop strategies to better inform the public of technical assistance services.
 - Add all services to the website.
 - Host programs and informational sessions to enlist new clients, e.g.:
 - Lake Smart workshops
 - Conservation Landscape Certification program series
 - NPS Pollution Workshops

Objective 2.2: Improve the opportunity to implement conservation practices on the land by using programs and grants to assist with funding.

TASKS FOR OBJECTIVE 2.2:

- Assist with watershed surveys and Section 319 applications.
- Assist municipalities with DOT culvert grants.
- Assist municipalities enrolling in the Community Resilience Partnership.
- Encourage landowners, including municipalities, to participate in the Conservation Landscape Certification program.
- Identify new funding opportunities.

3. PUBLIC RELATIONS

We will work to expand our presence to further enhance our ability to service the residents of Androscoggin and Sagadahoc Counties.

Objective 3.1: Seek public input.

TASKS FOR OBJECTIVE 3.1:

- Host the Annual Local Working Group meeting with NRCS
- At every event include time for attendees to offer suggestions on programming opportunities and how the District can better serve the public.
- Create an annual survey to ask email recipients and social media followers for suggestions on programming, topics, etc.
- Ask participants of District programs what natural resource issues they are facing in both urban and rural areas.

Objective 3.2: Increase the District's visibility.

TASKS FOR OBJECTIVE 3.2:

- Keep outreach plan up to date.
- Continue to improve our media presence by evaluating the outreach plan.
- Increase online presence through Facebook updates.

- Add events to local newspapers and other local event calendars.
- Send consistent monthly newsletters (on website and via our email) that states the District's purpose, events, volunteer opportunities, NRCS programs, successes, and contains at least one educational article
- Print event schedules and distribute them to local farms and businesses.
- Make AVSWCD stickers and distribute them widely.
- Table and have children's activities at local events to increase visibility, engage local youth, and advertise for events/programs. Possible events include:
 - Androscoggin Land Trust's EcoFest
 - Lewiston Farmers Market (June, July)
 - Lewiston Movie Nights (July, August)

Objective 3.3 Strengthen relationships with targeted groups.

TASKS FOR OBJECTIVE 3.3:

- To strengthen relationships with targeted groups (farmers, foresters/loggers/woodlot owners, urban communities) we will:
 - Host programs on topics they may be interested in
 - Encourage participation in the Conservation Landscape Certification Program
 - Advertise in places they might see or frequent.
 - Post social media posts on topics in which they might have an interest

4. FUNDING

To strengthen our ability to provide programming and services to the citizens and municipalities of Androscoggin and Sagadahoc Counties, we will diversify our sources of funding.

Objective 4.1: Expand or maintain funding from traditional providers.

TASKS FOR OBJECTIVE 4.1:

- Maintain funding from Androscoggin and Sagadahoc Counties
 - Attend County Commissioner meetings with updates about District activities and successes with County specific details.
 - Board Members will attend 1-2 meetings annually to update Commissioners.
- Continue to keep open communication with state and federal partners about District programs and services.

Objective 4.2: Secure sponsorships

TASKS FOR OBJECTIVE 4.2:

- Use sponsorship outreach form (developed 2023) and approach local businesses for sponsorship.
- Promote donation account with links on both the website and the Facebook account for visitors to donate.
- Find sponsorships for workshops and public forum meetings.

Objective 4.3: Generate funds to enable us to increase our level of service.

TASKS FOR OBJECTIVE 4.3:

- Increase the number of paid programs.
- Sell and/or rent materials on websites.
- Explore fundraising ideas and opportunities.
- Explore grant funding opportunities.

5. PARTNERSHIPS

To improve District effectiveness and capacity, we will strengthen and expand our partnerships.

Objective 5.1: Strengthen partnerships with local groups.

TASKS FOR OBJECTIVE 5.1:

- Expand board and staff awareness about work of other groups/partners.
- Discuss potential collaboration with other groups/partners on all programs, projects and activities.

Objective 5.2: Expand the District's capacity with a volunteer program.

TASKS FOR OBJECTIVE 5.2:

- Enlist volunteers for events.
- Network with Master Gardener Volunteers and Maine Master Naturalists for well trained volunteers in the conservation realm looking to complete hours.

6. BOARD AND STAFF DEVELOPMENT

To effectively serve the natural resource conservation needs of the Androscoggin and Sagadahoc Counties, we will seek to maintain a skilled and diverse board and staff.

Objective 6.1: Develop and maintain a skilled and diverse board.

TASKS FOR OBJECTIVE 6.1:

- Recruit new associate supervisors.
 - Publish a press release describing District activities, inviting the public to the next meeting, and the need for dedicated Associate Supervisors.
 - Annually offer a training opportunity at a Board Meeting, use suggestions from Board and staff about what the topic should be.
 - Volunteer recruitment
 - Grant Seeking

Objective 6.2: Expand and/or support staff to invest in our management infrastructure.

TASKS FOR OBJECTIVE 6.2:

- Board will increase awareness of training opportunities to staff members.
- Set aside thirty minutes quarterly to check the progress of this annual plan and annual work plan and identify places that may need improvement.
- Board will conduct annual staff assessment reviews.
- Attend training workshops and seminars quarterly to build strengths and new skills.
- Gain experience in internal and external transparency and accountability.
- Hire new staff member.

Estimates of Staff Time Allocations for 2024

<u>Project</u>	<u>Estimated % of Time</u>
District Administration	10 %
NRCS Support	10 %
Technical Assistance	30 %
Outreach/Education	30 %
Watershed Management	20 %

Long-Range Planning

	2-Year Plan (2025)	5-Year Plan (2028)	10-Year Plan (2033)
Educational Outreach	<ul style="list-style-type: none"> ▪ Add 5 schools to youth program. ▪ Add offerings for field trips. ▪ 10-15 events for the public annually 	<ul style="list-style-type: none"> ▪ Add 10 schools to youth program. ▪ Expand offerings for field trips. ▪ Up to 24 events for the public annually 	<ul style="list-style-type: none"> ▪ Assistant for events ▪ Youth internships ▪ 30 events for the public annually
Technical Assistance	<ul style="list-style-type: none"> ▪ Improve public outreach for services. ▪ Develop partnership model to offer more services. 	<ul style="list-style-type: none"> ▪ Staff trained to provide most technical assistance in-house or contracted to other Districts 	<ul style="list-style-type: none"> ▪ Have a full list of technical assistance providers to distribute and cover all of Androscoggin and Sagadahoc counties
Funding	<ul style="list-style-type: none"> ▪ 50% self-funded ▪ Create sponsorship model. ▪ Donation campaign (add donate option to website) 	<ul style="list-style-type: none"> ▪ 50% self-funded ▪ Develop sponsorship model. ▪ Try one big fundraiser event. 	<ul style="list-style-type: none"> ▪ 75% self-funded ▪ Maintain sponsorship model with annual dues. ▪ Continue Service Provider grant funding

		<ul style="list-style-type: none"> Service Provider grant funding (ex. CRP, Sect. 319) 	
Partnerships	<ul style="list-style-type: none"> Two new partnerships Develop volunteer system 	<ul style="list-style-type: none"> District manager takes on networking tasks and increases partnerships. Implement volunteer system 	<ul style="list-style-type: none"> Robust partnerships with many local organizations
Board and Staff Development	<ul style="list-style-type: none"> Minimum 7 board members 3 staff members 	<ul style="list-style-type: none"> Minimum 10 board members Implement board member training system. 3 staff members 	<ul style="list-style-type: none"> Maintain 10 board members and improve diversity. 3 staff members

Staff and Board Members 2023

Staff

Project Director: Emma Lorusso*
Date of hire: August 30, 2021
projectdirector@androscoogginswcd.org

Technical Director: Sarah Torresen
Date of hire: October 2, 2023
admin@androscogginswcd.org

Board of Supervisors

Board Chairperson: Steve Sinisi
stevesinisi@gmail.com

Treasurer: Katie Carville
carvillekc@roadrunner.com

Assistant Treasurer: Kathy Shaw
kath@valleyviewfarm.me

Supervisor: Ben Dearnley
lifeforcefarm@gmail.com

Supervisor: Eric Cousens
ecousens@auburnmaine.gov

*District's appointment to the State Conservation District Advisory Council for 2024

Financial Reports for 2023

Balance sheet as of December 31, 2023

Androscoggin Valley Soil and Water Conservation District
Statement of Financial Position

As of December 31, 2023

	Total
ASSETS	
Current Assets	
Bank Accounts	
ANDRO DEBIT/EVENT 5259	1,425.84
DISTRICT CHECKING 5381	2,207.04
PAYROLL ACCOUNT	6,233.19
PROJECT SAVINGS 8907	92,762.11
STORMWATER 8931	6,273.07
Total Bank Accounts	\$ 108,901.25
Accounts Receivable	
Accounts Receivable (A/R)	6,610.00
Total Accounts Receivable	\$ 6,610.00
Other Current Assets	
Payments to deposit	0.00
Total Other Current Assets	\$ 0.00
Total Current Assets	\$ 115,511.25
TOTAL ASSETS	\$ 115,511.25
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$ 0.00
Other Current Liabilities	
Direct Deposit Payable	0.00
Payroll Clearing	0.00
Payroll wages and tax to pay	
Payroll tax to pay	1,149.17
Total Payroll wages and tax to pay	\$ 1,149.17
Total Other Current Liabilities	\$ 1,149.17
Total Current Liabilities	\$ 1,149.17
Total Liabilities	\$ 1,149.17
Equity	
Opening balance equity	80,033.21
Retained Earnings	4,121.16
Net Revenue	30,207.71
Total Equity	\$ 114,362.08
TOTAL LIABILITIES AND EQUITY	\$ 115,511.25

Tuesday, Jan 02, 2024 08:56:40 AM GMT-8 - Accrual Basis

Profit and Loss for 2023

Androscoggin Valley Soil and Water Conservation District

Statement of Activity - Profit & Loss

January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
Revenue		
Direct Funding		
Androscoggin County	14,000.00	14,000.00
ME DACF	37,500.00	25,000.00
Sagadahoc County	11,000.00	8,250.00
Total Direct Funding	62,500.00	47,250.00
Dividends	63.72	
Equipment Rental Income		
Rental fees	50.00	
Total Equipment Rental Income	50.00	
Grants and Agreements		
DACF IFP	1,050.00	333.54
Davis Conservation Grant	5,000.00	
MACD NRCS-TA	7,117.13	5,022.25
NRCS COOP Agreement	1,425.09	3,748.39
Onion Grant 2035	8,000.00	7,500.00
Walmart Giving Grant		2,000.00
Total Grants and Agreements	22,592.22	18,604.18
Projects and Services	1,522.59	950.06
Daily Sales	214.14	430.69
Events and Workshops	5,392.75	3,312.69
Professional Training Programs	2,700.00	2,197.20
Technical Assistance Services	2,578.50	1,329.88
Total Projects and Services	12,407.98	8,220.52
Sales of Product Revenue		
Plant Sale Revenue		39.02
Total Sales of Product Revenue		39.02
Total Revenue	\$97,613.92	\$74,113.72
Cost of Goods Sold		
Cost of Items for re-sale		543.86
Total Cost of Goods Sold	\$0.00	\$543.86
GROSS PROFIT	\$97,613.92	\$73,569.86
Expenditures		
Advertising & marketing		254.06
Promotional Materials	705.60	
Social media	148.14	580.83
SQUARE/WEEBLY	454.80	330.00
Website ads	379.63	
Total Advertising & marketing	1,688.17	1,164.89

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
Contract & professional fees		305.88
Accounting fees	5,124.54	1,504.00
Outside Technical Services	588.40	
Total Contract & professional fees	5,712.94	1,809.88
Insurance		
Property insurance		22.69
Total Insurance		22.69
Office expenses		55.97
Bank fees & service charges	45.00	-0.75
Computer Equipment		1,028.08
Internet & TV services	1,539.88	1,561.67
Memberships & subscriptions	735.89	
Merchant account fees		424.36
Office supplies	116.31	72.74
Shipping & postage		17.05
Small tools & equipment	36.99	114.34
Software & apps	1,439.00	1,063.26
Total Office expenses	3,913.07	4,336.72
ONION GRANT EXPENDITURES	3,130.42	
Other Business Expenses		15.00
Over/Short	0.03	
Professional Development	190.00	357.81
Total Other Business Expenses	190.03	372.81
Payroll expenses		-103.80
FICA tax	3,759.69	3,940.56
Payroll Expenditures- Interest & penalties	395.88	
Salaries & wages	49,146.18	51,510.40
Unemployment	179.43	248.21
Workers' compensation insurance	561.00	373.08
Total Payroll expenses	54,042.18	55,968.45
Recruitment Fees/Ads	229.00	
Supplies and Materials	84.03	338.84
Travel		164.64
Lodging	123.86	
Mileage	1,569.87	2,459.78
Total Travel	1,693.73	2,624.42
Unapplied Cash Bill Payment Expenditure		0.00
Uncategorized Expense		0.75
Workshop/Event Expenses		
Event Expenses Misc	12.34	109.16
Event Food	876.01	536.41
Presenter/Speaker fees	1,680.00	1,860.00
Purchases for Workshops/Events	711.78	

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
Venue rental for Events and Workshops		370.00
Total Workshop/Event Expenses	3,280.13	2,875.57
Total Expenditures	\$73,963.70	\$69,515.02
NET OPERATING REVENUE	\$23,650.22	\$4,054.84
Other Revenue		
Interest Earned	7.49	6.32
Total Other Revenue	\$7.49	\$6.32
NET OTHER REVENUE	\$7.49	\$6.32
NET REVENUE	\$23,657.71	\$4,061.16

Proposed Budget for 2024

Androscoggin Valley SWCD Projected 2024 Budget			
Expenses		Revenue	
	Amount		Amount
Employee Wages, taxes, benefits		Direct Funding	
Project Director (1820 hours)*	\$ 38,675.00	ME DACF	\$ 37,000.00
Technical Director (1248 hours)*	\$ 30,264.00	Androscoggin County	\$ 14,000.00
Health Insurance Stipend	\$ 5,334.00	Sagadahoc County	\$ 11,000.00
FICA (7%)	\$ 6,000.00		
ME Unemployment	\$ 800.00	Total Direct Funding	\$ 62,000.00
Worker Compensation	\$ 560.00		
		Variable Income	
Total Employee Expenses	\$ 81,633.00	Technical Assistance	\$ 8,000.00
		Events Workshops	\$ 7,000.00
Workshops/Events		Professional Trainings	\$ 3,000.00
Venue Rental	\$ 500.00		
Speaker Fees	\$ 2,000.00	Total Variable	\$ 18,000.00
Supplies and Equipment	\$ 500.00		
Food	\$ 1,000.00	Other Revenue (not guaranteed)	
		NRCS COOP Agreement	\$ 7,000.00
Total Workshops/Events	\$ 4,000.00	NACD TA Funds	\$ 1,400.00
		Onion Foundation	\$ 8,000.00
Operational Expenses		Chapter 319 Grants	\$ 15,000.00
Internet	\$ 1,560.00		
Canva Subscription	\$ 120.00	Total Other	\$ 31,400.00
Zoom Account	\$ 150.00		
MS Office	\$ 106.00	Total Revenue	\$ 111,400.00
Intuit Accounting and Payroll	\$ 1,700.00	NET Revenue	\$ 12,379.00
Insurance	\$ 22.00		
Office Supplies	\$ 200.00		
Merchant Service Charges	\$ 600.00		
Website	\$ 830.00		
Zoom Account	\$ 150.00		
Postage	\$ 100.00		
Election Expenses	\$ 100.00		
Total Operational Expenses	\$ 5,638.00		
Sales and Marketing			
Social Media	\$ 1,200.00		
Media Outreach	\$ 2,000.00		
Ads	\$ 800.00		
Branded Apparel	\$ 250.00		
Total Sales and Marketing	\$ 4,250.00		
Travel Mileage/Lodging	\$ 3,000.00		
Professional Development	\$ 500.00		
Total Expenses	\$ 99,021.00		

254 Goddard Road, Lewiston ME 04240

androscogginswcd.org