



Androscoggin Valley Soil and Water Conservation District

Making Conservation Work for You
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MONTHLY BOARD OF SUPERVISORS MEETING

MINUTES

Date: Thursday, February 23, 2017

Time: 10:30am

Supervisors Present	Associate Supervisors Present
Ben, Kathy, Katie, Mark, Paul	Anne, Art
Staff Present	Guests:
Jim, Josie	Steve Sinisi
Call to Order Time: 10:37	

Reports:

1. District Conservationist Report
2. District Manager Report:
Recommendations for the pollinator workshop- planting financial assistance, butterflies, birds, endangered list

Action Items:

1. Minutes of Last Meeting- Kathy motions to accept the minutes as written. Mark 2nds. All in favor.
2. Financial Reports- Kathy motions to budget an additional two hours of time with Austin Associates. Ben 2nds. All in favor.
 - a. Profit and Loss by Class
 - b. Balance Statement
 - c. Stormwater Fund Report- Katie motions to bring the Stormwater Fund Savings Account up to date by making a transfer of 1298.58 from Projects Savings Account. Kathy 2nds. All in favor.
 - d. Final 2017 Budget- Mark motions to accept all of the financial reports and the final 2017 budget. Kathy 2nds. All in favor.
3. Business Insurance Policy- (Still want to set aside money?- forgot to ask this)-Kathy motions to go with the State of Maine business insurance plan for \$25,000 in coverage. Mark 2nds. All in favor. Ben motions to get a fireproof safe for the external hard drive that will be kept at Josie’s apartment. Kathy 2nds. All in favor.
4. Sabattus Pond Watershed Plan- Need to ask Wendy if the stormwater funds can be used on Sabattus pond without a watershed plan. Kathy motions to update Sabattus Pond Watershed Plan. Ben 2nds. Four in favor. One opposed. Passes.
5. MOA between DEP and AVSWCD expires December 31, 2017- Agreement to continue this work on the stormwater fund.
6. Advisory Council/District Director- Kathy motions to nominate Josie for the advisory council. Katie 2nds. All in favor.

Discussion:

1. Local Work Group Plan/ Spring Event (15 minutes)- Did not get to this.
2. Sagadahoc County Budget Meeting- March 17th
3. Thompson Lake Stormwater Fund Project-Oxford/Poland
4. Quickbooks Assistant Summary
5. Workshop Plans

Next Meeting:

April 6th, 2017 10:30 AM

Adjourn:

Katie motions to adjourn. Mark 2nds. All in favor. 11:50am