



**Androscoggin Valley Soil and Water Conservation District**

*Making Conservation Work for You*  
254 Goddard Road  
Lewiston, ME 04240  
Tel: (207) 753-9400 x 5374  
www.androscogginswcd.org

MONTHLY BOARD OF SUPERVISORS MEETING

**MINUTES**

**Date:** Thursday, May 18, 2017

**Time:** 7:00pm

<b>Supervisors Present</b>	<b>Associate Supervisors Present</b>
Katie Carville, Paul Roseberry, Mark Emmons, Kathy Shaw	Anne Emmons, Steve Sinisi
<b>Staff Present</b>	<b>Guests:</b>
Jim Johnson, Josie Lahey	
<b>Call to Order Time 7:00PM</b>	

**Reports:**

1. District Conservationist Report -Jim covered guidance on required annual civil rights and equal opportunity discussion with partners.
2. District Manager Report

**Action Items:**

1. Minutes of Last Meeting- Kathy motions to approve the minutes of the last meeting. Katie 2nds. All in favor.
2. Financial Reports- Mark motions to accept the financial reports. Katie 2nds. All in favor.
  - a. Balance Sheet
  - b. Balance Sheet Previous Year Comparison
  - c. Profit and Loss by Class

**Discussion:**

1. Meeting for Sabattus Pond Watershed Plan
2. District Day at State House
3. Technical Assistance updates
4. USGS Ag Survey updates
5. Time and Tide- Cannot hold workshop on Hoerth property due to the working relationship between AVSWCD and NRCS. Explore all the questions with microloan program.
6. Construction in the office- Board OK'd working from home during construction.

Kathy makes a motion to allow Josie up to \$100.00 a month of spending to buy things that the District might need. This would not accrue monthly. It would be a one-time purchase of up to \$100.00. This would allow her to buy something without needing Board approval. After some discussion it was decided that a purchase such as this would still require Josie to send an email to the Supervisors prior to purchasing. Mark expressed concerns about the District's finances and that allowing this kind of spending could then reflect on attitudes towards Josie if she bought something that ended up not being a good idea. If Board members were still involved in the purchase then it would be a group effort. Katie 2nds the motion. All in favor.

**Next Meeting:**

June 15<sup>th</sup> 7:00pm. To be determined based on construction in office.

**Adjourn: 8:35PM**

