



**Androscoggin Valley Soil and Water Conservation District**

*Making Conservation Work for You*

254 Goddard Road

Lewiston, ME 04240

Tel: (207) 241-5374

www.androscogginswcd.org

**MONTHLY BOARD OF SUPERVISORS MEETING**

**MINUTES**

**Date:** Thursday, October 18, 2017

**Time:** 7:00pm

**Location:** 254 Goddard Road Lewiston, ME 04240

**CALL TO ORDER TIME: 6:55PM**

**Attendance :** Katie, Carville, Paul, Ben, Jim, Josie, Kathy

**Reports:**

1. District Conservationist Report- Government shutdown is a possibility.
2. District Manager Report

**Action Items:**

1. Minutes of Last Meeting **Kathy Motions to accept reports. Ben 2nds. All in favor.**
2. Financial Reports: **Katie motions to accept. Kathy 2nds. All in favor.**
  - **Look into technical assistance trends for budgeting purposes.**
    - a. Balance Sheet
    - b. Profit and Loss by Class
    - c. Understanding Opening Balance Equity, Unrestricted Net Assets, and Payroll Liabilities
3. MEMIC **Kathy motions for Paul Roseberry to sign the policy. Katie 2nds. All in favor.**
4. Public Service Loan Forgiveness **Kathy motions for Paul Roseberry to sign the Public Service Loan Forgiveness form. Katie 2nds. All in favor.**
5. General Letter of Agreement **Katie motions to accept LOA as written. Kathy 2nds. All in favor.**
  - **Look into what other Districts are doing about non-payment.**

**Discussion:**

1. NRCS Cooperative Agreement Grant Update
2. Maine Conservation Corps- **Look into Americorp program. Do we need to provide housing?**
3. Androscoggin County Budget Meeting
4. Election Update
5. Bates Project Update
6. Training
7. Workshops
8. Website Costs

**Next Meeting:**

Tuesday, November 14<sup>th</sup> 7-9PM

**ADJOURN TIME:** **Katie motions to adjourn. Kathy 2nds. All in favor. 9:00PM**